SIXTY-SECOND SESSION OF THE
COUNCIL OF THE INTERNATIONAL BUREAU OF EDUCATION


DRAFT PROVISIONAL AGENDA AND ANNOTATED AGENDA
DRAFT PROVISIONAL AGENDA

Wednesday 23 January 10 a.m. – 1 p.m.

1. Opening of the session

2. Adoption of the Agenda (UNESCO/BIE/C.62/1/Prov./Rev.) and of the Annotated Agenda (UNESCO/BIE/C.62/1/Prov./Add.)

3. UNESCO IOS/ED Evaluation of Category 1 Institutes

4. IBE activities and budget during 2012 (UNESCO/BIE/C.62/2)

5. Adoption of the amended Financial Regulations of the Special Account of the IBE (UNESCO/BIE/C.62/Inf.4)

6. External Audit and its frequency

Wednesday 23 January 3 p.m. – 6 p.m.

7. IBE programme of activities and budget for 2013 (UNESCO/BIE/C.62/3)

8. Implementation of the Strategy aimed at making the IBE a Centre of Excellence in curriculum

Thursday 24 January 10 a.m. – 1 p.m.

Implementation of the Strategy aimed at making the IBE a Centre of Excellence in curriculum (continued)
   8.3. Organization and staffing structure (UNESCO/BIE/C.62/CoE 3 ; UNESCO/BIE/C.62/Inf.5)
   8.4. Governance (UNESCO/BIE/C.62/CoE 4)
   8.5. Policy Dialogue and the ICE (UNESCO/BIE/C.62/CoE 5)

Thursday 24 January 3 p.m. – 6 p.m.

9. Revision of the IBE Statutes


11. Preparation of the reports and decisions to the General Conference


6 - 8 p.m. Cocktail reception

Friday, 25 January 10 a.m. – 1 p.m.

13. Dates for the 63rd session of the Council

14. Any other business

15. Adoption of the Decisions of the 62nd session (UNESCO/BIE/C.62/Decisions/Prov.)

16. Closing of the 62nd session
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PROVISIONAL ANNOTATED AGENDA

The 62nd session of the IBE Council will take place at the Centre de conférence de Varembé (CCV), opposite the Centre international de conférences de Genève (CICG), 9-11 rue de Varembé, 1211 Genève.

It will begin on Wednesday 23 January 2013 at 10 a.m. and is foreseen that it will end on Friday 25 January 2013 at 1 p.m.

The session’s working timetable will be as follows: Wednesday, 23 January and Thursday, 24 January from 10 a.m. to 1 p.m. and from 3 p.m. to 6 p.m.; and Friday, 25 January from 10 a.m. to 1 p.m.

As in 2012, the meeting of the Administrative Group (AG) will take place at the IBE premises, in the Cecilia Braslavsky room, 15 route des Morillons, 1218 Le Grand-Saconnex, Geneva, on Tuesday, 22 January 2013, from 10 a.m. to 1 p.m. The AG will focus on administrative and financial matters only. The report of the AG will not be formally adopted as it was the case in the past. The Council will just take note of it as an input to the debates.

Wednesday, 23 January from 10 a.m. to 1 p.m.

1. Opening of the session

The session will be opened on Wednesday, January 23 at 10 a.m. by H.E. Mr Ole BRISEID (Norway), President of the IBE Council.

2. Adoption of the Agenda and Annotated Agenda


A draft provisional agenda has already been presented to and commented by the Council’s Steering Committee on 28 September 2012. This draft has been prepared jointly by the President of the IBE Council and the IBE Secretariat. In conformity with its Rules of Procedure (Section IV, Rule 4, § 5), “After the adoption of the agenda, the Council may, in the course of a session, alter the order of the agenda items or add or delete items. A two-thirds majority of the members present and voting shall be required for the addition or deletion of an item in the course of a session”.


3. UNESCO IOS/ED Evaluation of Category 1 Institutes

The review of the six Category 1 Institutes has been carried out this year by the Education Sector and the Internal Oversight Service (IOS). The aim of the review is to ensure that the Institutes receive the support needed with a view to creating an enabling environment. The review considered six main focus areas/themes: (i) relevance of the Category 1 Institutes; (ii) results, support provided and expertise; (iii) quality of coordination with UNESCO Headquarters and field offices; (iv) organizational arrangements, particularly with regard to governance and boards; (v) financial sustainability; and (vi) support provided by the host country.

The ADG/ED will give a brief introduction.
4. IBE activities and budget during 2012

**DOCUMENTS:** UNESCO/BIE/C.62/2 Report of the Director; UNESCO/BIE/62/Inf.2 Pre-Final Accounts 2012; and UNESCO/BIE/C.62/Inf.3 Report of the Administrative Group, which will be distributed at the beginning of the meeting.

- The Director will present the salient points of the Report on Activities in 2012
- The Council will take note of the first part of the Administrative Group’s report on activities completed in 2012
- The Council will discuss the Report of Activities held in 2012.
- The Director and/or the programme coordinators will reply to the Council’s questions.
- The Council will proceed to approve the Report of Activities 2012.
- The Council will proceed to approve the Pre-Final Accounts 2012 and the Appropriation Resolution for 2012.

**Draft decisions in Document: UNESCO/BIE/C.62/Decisions/Prov.**

5. Adoption of the Amended Financial Regulations of the Special Account of the IBE

**DOCUMENT:** UNESCO/BIE/C.62/Inf.4

Following the adoption by UNESCO of the International Public Sector Accounting Standards (IPSAS), the financial regulations of UNESCO were amended and approved by the General Conference (Resolution 35 C/84). UNESCO Category 1 institutes, being an integral part of the Organization, are governed by UNESCO’s financial regulations. However, as the institutes have their own specific financial regulations which are based on those of the Organization but simpler and more in line with their requirements, it was necessary to revise these regulations in order to take into accounts the modifications required following the adoption of IPSAS. In this context, the Executive Board adopted at its 186th session (186 EX/23) the standard model of financial regulations of special accounts applicable to institutes and similar bodies.

The Council will proceed with the formal approval of the document.

**Draft decisions in Document: UNESCO/BIE/C.62/Decisions/Prov.**

6. External Audit and its frequency

Follow-up of the implementation of the recommendations of the 2011 audit.

Considering the IBE’s bulk of activities and the limited resources, in 2011 both the External Auditor and UNESCO BFM recommended to carry out the audit every two years, also to ensure the BFM funding. The members of the Steering Committee discussed the proposal by a Member State regarding the organization of the external audit every year, as it is an approach followed in some other institutes. It was also stressed that in the case that the audit would take place annually, it should follow the same procedure as those institutes.
The Steering Committee recommends to the IBE Council that the external audit should take place annually.

**Draft decisions in Document: UNESCO/BIE/C.62/Decisions/Prov.**

**Wednesday, 23 January from 3 p.m. to 6 p.m.**

7. **IBE Programme of activities and budget for 2013**

   *DOCUMENTS: UNESCO/BIE/C.62/3 Report of the Director; and UNESCO/BIE/C.62/Inf.3 Report of the Administrative Group, which will be distributed at the beginning of the meeting.*

   - The Director will present the proposals for a Programme of activities and the draft budget for 2013.
   - The Council will take note of the second part of the Administrative Group’s Report on the proposed activities and budget for 2013.
   - The Council will discuss the proposed programmes in 2013.
   - The Director and/or the programme co-ordinators will reply to the Council’s questions.
   - The Council will proceed to approve the Programme of activities for 2013.
   - Approval of the budget for 2013.
   - The Council will take note of the entire Report of the Administrative Group.

**Draft decisions in Document: UNESCO/BIE/C.62/Decisions/Prov.**

8. **Implementation of the Strategy aimed at making the IBE a Centre of Excellence in curriculum**


The Director will introduce the progress made in the implementation of the Strategy and further develop the programme priorities.

The Council will be invited to discuss the documents.

**Thursday, 24 January from 10 a.m. to 1 p.m.**

Implementation of the Strategy aimed at making the IBE a Centre of Excellence in curriculum (continued)

8.3. Organization and staffing structure *(UNESCO/BIE/C.62/CoE 3 ; UNESCO/BIE/C.62/Inf.5)*

8.4. Governance *(UNESCO/BIE/C.62/CoE 4)*

8.5. Policy Dialogue and the ICE *(UNESCO/BIE/C.62/CoE 5)*
The Director will introduce the new organization and staffing structure. The President of the Council will then present the results of his consultations on these five items. The Council will be invited to discuss the documents and later proceed with their adoption.


Thursday, 24 January from 3 p.m. to 6 p.m.

9. Revision of the IBE Statutes

10. Progress report of the Resource mobilization plan

   DOCUMENT: UNESCO/BIE/C.62/CoE 6)

11. Preparation of the reports and decisions to the General Conference

12. Diploma in curriculum Design and Development, Flagship CoE programme

The Director will report on the progress of the Resource mobilization plan and on the Advocacy and Communication plan.

The Council will be invited to discuss and approve the documents.


6 – 8 p.m.  Cocktail reception

Friday, 25 January from 10 a.m. to 1 p.m.

13. Dates for the 63rd session of the Council

14. Any other business

15. Adoption of the Decisions of the 62nd session


In conformity with the Rules of Procedure of the IBE Council (IV, Section XI, Rule 22), which foresee that “the Council shall approve at each session the text of the decisions adopted during that session” and that “the text shall be published during the month following the end of the session”, the Council is invited to:

- review the texts of the draft Decisions of the 62nd session;
- adopt them;
- request the IBE to publish the text by the end of February 2013.

16. Closing of the 62nd session