**Title:** Internship-12-GPE  
**Domain:** Education (Reading project)  
**Grade:** N/A  
**Organization:** IBE Geneva  
**Type of contract:** Unpaid  
**Duration of contract:** 4 – 6 months  
**Deadline (midnight, Geneva time):** 9 June 2015  
**Application to be sent to:** International Bureau of Education, Geneva administration@ibe.unesco.org

## OVERVIEW OF THE FUNCTIONS OF THE POST

The incumbent, under the direct supervision of Mrs Amapola ALAMA, Programme specialist in charge of the reading project, will carry out the following tasks and provide support for and assistance with:

- Research and documenting reading experiences  
- Setting up an IBE international event on reading

## REQUIRED QUALIFICATIONS

**EDUCATION** Currently enrolled in a graduate degree, ideally in education/comparative education/international development or a related field

**SKILLS/COMPETENCIES**

- Demonstrated research abilities and interest  
- Creative open-minded team player with strong initiative and willingness to learn  
- Strong interest in education and research and in the work of UNESCO IBE  
- Good mastery of Microsoft Office programme (Word, Excel, Power Point, Outlook)  
- Capacity to work effectively in teams and in a multicultural working environment.

**LANGUAGES**

- Excellent English language skills and a good working knowledge of French

## BENEFITS AND ENTITLEMENTS

Please note that this internship is unpaid. The intern is responsible for all expenses related to the internship, including lodging, meals and transportation to and from Geneva. The intern must be self-insured through a medical provider.

## HOW TO APPLY

To apply, please send a letter of application and your CV in UNESCO’s preferred format in English, quoting reference number: 2015-12-GPE, to: International Bureau of Education (IBE), Administrative Unit, C.P. 199, 1211 Genève 20 / Fax : +(41) 22 917.78.01 / or by email to administration@ibe.unesco.org Application files should reach the IBE before midnight (Geneva time) on 9 June 2015.

Only candidates selected for interview will be contacted.